

1 SUPERIOR COURT
2 COUNTY OF SAN BERNARDINO
247 West Third Street, Eleventh Floor
San Bernardino, CA 92415

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8 IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA
9 FOR THE COUNTY OF SAN BERNARDINO
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11 IN RE:

12 ELECTRONIC FILING AND
13 ELECTRONIC SERVICE IN CASES
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GENERAL ORDER #GO24-030

GENERAL ORDER OF THE
PRESIDING JUDGE

17 Pursuant to Code of Civil Procedure section 1010.6, California Rules of Court,
18 rules 2.251 and 2.253, and the Superior Court of San Bernardino County, Local Rules,
19 rule 1810.B., the Court ORDERS mandatory electronic filing and service in the following
20 Designated Case and as follows:

- 21 • Probate case types, mandated as of June 16, 2025.

22 1. Pursuant to Superior Court of San Bernardino County, Local Rules, rule 1800,
23 electronic filing requirements shall be governed in accordance with Code of Civil
24 Procedure section 1010.6, California Rules of Court, rules 2.250 et seq., applicable Local
25 Rules, and any policies, orders, and requirements adopted by the Court and posted on
26 the Court's website for the above Designated Case.

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2. Documents ineligible for electronic filing as posted on the Court's website for the above Designated Case may not be electronically filed and must be submitted in hard copy form unless otherwise ordered by the Presiding Judge or provided for in an amended Local Rule.

3. Self-Represented parties are exempt from mandatory electronic filing and service requirements but are encouraged to participate.

4. Any party subject to mandatory electronic filing and service may request to be excused from filing or serving documents electronically upon a showing of undue hardship or significant prejudice. Such request may be made on Judicial Council form EFS-007, Request for Exemption from Mandatory Electronic Filing and Service.

5. Self-represented parties and parties to uncontested Probate proceedings must manifest their affirmative consent to electronic service by filing and serving a Consent to Electronic Service and Notice of Electronic Service Address (Judicial Council form EFS-005-CV). Given system limitations, consent to electronic service cannot be manifested through an Electronic Filing Service Provider (EFSP). The act of electronic filing shall not be construed as express consent. A self-represented party or party to an uncontested Probate proceeding may withdraw consent at any time by completing and filing with the Court a Withdrawal of Consent to Electronic Service (Judicial Council form EFS-006).

6. Each party required to serve and accept service of documents electronically must provide an electronic address for service on the first occasion that party files any paper electronically. A party whose electronic service address changes while their case is pending must promptly notify the Court and all parties by electronically filing a notice of change of electronic service address. (See Judicial Council form EFS-010, Notice of Change of Electronic Service Address.)

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1 7. Courtesy copies of electronically filed documents are not required unless
2 ordered by a judicial officer in a specific matter.

3 This order entitled *Electronic Filing and Electronic Service in Cases* is effective
4 June 16, 2025. This order shall remain in effect until December 31, 2025.

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6 Dated this 19TH day of MAY, 2025.

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10 Lisa M. Rogan
11 Presiding Judge of the Superior Court
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